



2018 Application for Exhibit Space

Dear Vendor,

We invite you to participate in this year's Mississippi Library and Media Professionals (LAMP) Workshop. MS LAMP is a unique conference opportunity that travels to four strategic locations—Oxford, Greenwood, Jackson, and Biloxi. It brings the conference to the librarians, making it convenient and easy for them to attend. Additionally, this conference is **FREE** of charge to all attendees and they have the opportunity to gain **FREE** CEU (Continuing Education Units) credits for attending the workshops provided. This conference is designed so that all librarians visit the exhibits in two groups; therefore, in three hours each day you can have contact with all librarians at each site.

2018 MS LAMP will be held **September 24-27**. Because it is scheduled near the beginning of the school year, librarians are eager to see your products for which they can spend their money! Space is limited and tables are awarded on a first come, first serve basis. Applications must be accompanied with **check made payable to LAMP Workshop Association of Mississippi**. Return this completed application and payment to:

LAMP Workshop Association
Attn: Suzanne Burton
4901 University Sq., Ste. 3
Huntsville, AL 35816.

You may also fax your application to (256) 319-6777 and pay for registration fees through PayPal, using a credit card or checking account. Please visit our website: <http://www.lampworkshop.org/#!vendor-info/cmv/> for more information.

Be sure to get your table(s) reserved; spaces fill up fast and you don't want to miss the best opportunity to reach Mississippi librarians! Should you have to cancel after reserving your space, August 31, 2018 is the last day to get a refund.

If you have any questions please call Suzanne Burton at (256) 319-6767 (work) or (256) 520-9068 (cell)! If she is unavailable when you call, please leave a message. She will gladly assist you any way that she can.

Sincerely,

Suzanne Burton
LAMP President Elect

Some Previous MS LAMP Exhibiting Companies

Advantage Book Fairs	Gale	Perfection Learning Corp.
Affordable Book Fairs	Genesis Press	Perma-Bound Books
AIMS Multimedia	GN Associates, Inc.	PLATO Learning, Inc.
Alexandria/Companion	Great American Opportunities	Premiere Designs, Inc.
Baker & Taylor	Grolier	ProQuest Information & Learning
Book Systems, Inc.	Gulf States School Supply, Inc.	Rainbow Books
Bound To Stay Bound Books	Gumdrop Books	Rand McNally
Bryan Davis, author	H. W. Wilson Company	Recorded Books
Burrow Library Services	Holcomb Associates	Renaissance Learning
Cedric Threatt, the "Edu-Tainer"	Illiana Educational Products, Inc.	Rosen Publishing
Chelsea House Publishers	Industrial Comm. & Electronics, Inc.	Sagebrush Learning Resources
Children's Press	Johnson Educational Sales	Scholastic Book Fairs
Coughlin Publishers	Junior Library Guild	Scholastic Library Publishing
Cover One, Inc.	KAPCO Library Products	School Specialty/Beckley Cardy
CRAM Map and Globe	Lakeshore Learning Materials	Seacoast School Supplies
Creative Presentations	Mackin	Sebco Tools
Curtis Company	Mandarin, Inc.	Stop Falling Productions
Daniel Communications, Inc.	Maps 101	Sue Poff, Inc.
Davidson Titles	Mississippi Assoc. of Educators	Tandem Library Books
Delaney Educational Enterprises	Mississippi Educational Television	Teachers 'N Tools
EBSCO Information Services	Mississippi Library & Media Supply	The Learning Store
Eileen Cowan Sales	Mississippi Library Commission	Thorpe Associates
Encyclopaedia Britannica	Mississippi Professional Educators	Troxell Communications, Inc.
Explore Products, Inc.	National Geographic Society	University of Southern Miss.
Follett Library Resources	Nelson Enrichment Program	University of Western AL On-line
Follett Software Company	Novels 101	Usborne Books and More!
Franklin Watts	Nystrom	World Book, Inc.

Exhibitor Program Listing. Please fill out this section in its entirety.

Company Name: _____

Representative(s): _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Phone: _____ **Cell:** _____ **Fax:** _____

E-mail: _____

Website: _____

Description of products or services (40 words or less): _____

Continue description on next page if necessary

Description continued from previous page...

Advertising Opportunity. My company wishes to advertise in the printed program and have a company website banner from the MS LAMP website. The person(s) that MS LAMP needs to contact about taking advantage of this advertising opportunity is/are:

Name: _____ **Phone/Cell:** _____

Email: _____ **Best time to call:** _____

All ads/advertising materials must be received by Aug. 31, 2018. No ads or inquiries will be accepted after that date.

Dates and Locations

Monday, September 24.....Oxford, Powerhouse Community Arts Center
 Tuesday, September 25.....Greenwood, Leflore County Civic Center
 Wednesday, September 26.....Jackson, Ag Museum
 Thursday, September 27.....Biloxi, Biloxi Civic Center

Exhibitor's Fees	Price	Extended Fees
All 4 Locations	\$500 per table (1 table all four days)	_____ No. of Tables \$ _____
Early Bird Special* <i>*Application & fee must be received by 8/15/2018</i>	\$475/table (1 table all four days) <i>*1 table all four days @ ea. Location if rec'd by 8/15/18</i>	_____ No. of Tables \$ _____
Electricity	\$35 (one-time fee for all four days)	\$ _____
Internet access (where available)	No Charge	
One Day Location(s) (Check Locations)	\$175 per table per day <input type="checkbox"/> O <input type="checkbox"/> G <input type="checkbox"/> J <input type="checkbox"/> B	_____ No. of Tables \$ _____
<input type="checkbox"/> I paid via PayPal	Total Fees	\$ _____

Vendors: You are encouraged to participate in the daily door prize drawings. This is a wonderful way to show your customer appreciation. Please be generous with your prize donations. Remember, LAMP is a vendor-sponsored event, and as such, the success of it depends on you. Please note, though, that participation is solely up to the discretion of the vendor, company, or representative. Your participation is greatly appreciated!

Exhibition Information

Company Name: _____

Contact: _____

Title: _____

Address: _____

Telephone () _____ FAX () _____

We prefer **NOT** to be near these exhibitors or type of exhibits:

Note: Your preferences will be considered, but cannot be guaranteed.

Future contact should be sent to (if different from previous):

Representative(s) name(s) and the site(s) they will be attending (*Please check all that apply*):

_____ ☐ O ☐ G ☐ J ☐ B ☐ All

_____ ☐ O ☐ G ☐ J ☐ B ☐ All

_____ ☐ O ☐ G ☐ J ☐ B ☐ All

_____ ☐ O ☐ G ☐ J ☐ B ☐ All

Note: LAMP is a vendor-run event. On Sept. 26th at 7:00 PM LAMP will provide dinner for up to two (2) people per company at a location TBA in Biloxi. Business meeting will follow immediately after this dinner to elect 2018-2019 officers. Please make plans to attend!

Rules, Regulations, and Instructions of LAMP

1. Tables will be assigned on-site. **Please do not start setting up until the tables have been identified.** Each year we have vendors who require electricity and several require more than one table, so please be patient.
2. Tables at the sites will be bare. It is recommended that you bring your own table coverings.
3. LAMP has a limited number of Power Strips and Extension Cords. These will be used to extend power to those booths that request it. Please bring your own power strip if you will need more than one plug.
4. Subletting of exhibit space is prohibited. No exhibit shall assign, sublet or apportion the whole or any portion of space allotted.
5. The exhibitor assumes all risks relating to participation in the exhibition. LAMP does not carry insurance covering exhibits and does not assume any responsibility for damage arising from fires, lighting, smoke, civil commotion, or safety of property from theft.
6. There is a rental charge per table. **No refund will be made after August 31, 2018.** No exhibitor will be allowed to place equipment in the exhibit hall until full payment of the table rental is received prior to the meeting date. Make checks payable to LAMP Workshop Association of Mississippi.
7. Each display case measuring up to six (6) feet in length is considered one (1) table space even if an actual table is not used. Please be courteous to other vendors and do not bring more than one (1) display case for each table space reserved.

FOR LAMP USE ONLY

Date Application and payment received: _____

Application Confirmed by: _____

Number of tables reserved: _____ Date confirmation sent: _____